

**INDIAN AUDIT AND ACCOUNTS DEPARTMENT**  
**REGIONAL TRAINING INSTITUTE/CENTRE - \_\_\_\_\_**

---

**(FORM FOR EVALUATION OF IMPACT OF TRAINING)**

(To be submitted through SAI-Training login to the RTI/RTC by the user office concerned within 20 days from the date of completion of three months from the last date of the course)

**Name of Course:** .....

**Duration: From..... to .....**

**Office of the.....**

**Guidelines:**

1. The end-course feedback is available (through SAI) to facilitate completion of this form
2. **Section – I :** To be submitted by the officer/official trained to his Supervising Officer/ Branch Officer/ Group Officer through SAI-Training login on completion of three months after the course within ten days
3. **Section II :** To be forwarded by the immediate supervisory officer/ Branch Officer/ Group Officer of the trained officer/official through SAI-Training login within ten days of receipt of Section

Sl. No.	Section-I (By Official)		Section-II (By his immediate Supervising Officer/ Branch Officer/ Group Officer)	
	1.	Name of the official		Name of the supervisory officer
2.	Designation and Branch in which working		Designation	
3.	Value addition as a result of training		Do you agree with the assessment of the trainee under the given parameters?	Yes/No

Sl. No.	Section-I (By Official)	Section-II (By his immediate Supervising Officer/ Branch Officer/ Group Officer)																				
	<p>Select the type(s) of value addition as a result of training under the following heads.</p> <p>i) Better work skills and performance enhancement</p> <p>ii) Capacity Building in the area trained</p> <p>iii) Better inter-personal skills / self-development</p> <p>If NA is given in all options at S.No.3, remarks to be given at S. No. 5.</p>	<table border="1" data-bbox="816 756 1115 818"> <tr> <td>1</td><td>2</td><td>3</td><td>4</td><td>5</td><td>NA</td> </tr> </table> <table border="1" data-bbox="816 875 1115 937"> <tr> <td>1</td><td>2</td><td>3</td><td>4</td><td>5</td><td>NA</td> </tr> </table> <table border="1" data-bbox="816 993 1115 1055"> <tr> <td>1</td><td>2</td><td>3</td><td>4</td><td>5</td><td>NA</td> </tr> </table>	1	2	3	4	5	NA	1	2	3	4	5	NA	1	2	3	4	5	NA	<p>If no, cite your points of disagreement (not more than 50 words).</p>	
1	2	3	4	5	NA																	
1	2	3	4	5	NA																	
1	2	3	4	5	NA																	
4.	<p>Please give an example, if any, where you have been able to use the concepts and skills learnt in</p>																					

Sl. No.	Section-I (By Official)		Section-II (By his immediate Supervising Officer/ Branch Officer/ Group Officer)	
	the training in a practical manner as part of your work (not more than 50 words)			
5.	Overall impression about the utility of the training (not more than 50 words)		Remarks on the feedback of the official trained  (not more than 50 words)	
6.	Suggestions to enhance the training outcome (not more than 50 words)		Any other suggestions for achieving intended outcome  (not more than 50 words)	